

Austinburg Township

Zoning Commission Minutes
January 4, 2023

Members:

Jackie Krysa, Chair
Phil Miller, Vice-Chair (absent)
Shara Parkomaki
Clare Polak
Sherry Bailey
Laurie Robishaw, 1st Alternate

Also Present:
Mr. Bailey, Resident
Pete Haase, Township Trustee
Byron Dutton, Township Trustee Liaison
Sarah Frank, Zoning Secretary

Jackie opened the meeting at 5:05pm.

During review of 11/2/22 minutes, Secretary made correction to page 2 missing details on Section 960. Jackie stated approval of the minutes would be tabled until the next meeting due to lack of attendance of those who were present at the November meeting.

Jackie requested Secretary digitally record meetings. Secretary began recording the meeting.

Clare motioned to approve 12/7/22 minutes; Jackie seconded. Jackie requested roll call vote and Secretary asked if there was any change to the member roster; Jackie said no.

<i>Jackie - Aye</i>	<i>Shara - Aye</i>	<i>Sherry - Abstain</i>
<i>Phil - Not Present</i>	<i>Clare - Aye</i>	<i>Laurie - Abstain</i>

Minutes approved.

Jackie distributed a memo that stated “Dec 7, 2022 Austinburg Township Zoning Commission. Trustee Pete Haas (sp) stated he wanted zoning commission member Sherry Baily (sp) removed from the Austinburg Township Zoning Commission due to her small claims suit against her neighbor. The Austinburg Township Zoning Commission was not voting on an amendment nor map change at that meeting. Nor were the commission taking any action. Best Practices for conflict of interests on zoning commission board: Follow the Ohio Ethics Commission www.ethics.ohio.gov”. The memo instructs to review ORC 519.04, contact Chair, and contact County Prosecutor.

Jackie distributed 3/8/22 Leroy Township Zoning Commission Working Session minutes.

Laurie motioned to nominate Jackie as Chair; Jackie declined. Jackie motioned Laurie as Chair; Laurie declined. Jackie motioned Laurie as Vice-Chair; Clare seconded. Roll call vote:

<i>Jackie - Aye</i>	<i>Shara - Aye</i>	<i>Sherry - Abstain</i>
<i>Phil - Not Present</i>	<i>Clare - Aye</i>	<i>Laurie - Aye</i>

Minutes approved.

Clare motioned Phil as Chair; there was no second. Jackie motioned Clare as Chair; Laurie seconded. Roll call vote:

<i>Jackie - Aye</i>	<i>Shara - Aye</i>	<i>Sherry - Abstain</i>
<i>Phil - Not Present</i>	<i>Clare - Aye</i>	<i>Laurie - Aye</i>

Minutes approved.

Jackie distributed Robert’s Rules: Tips and Reminders for Chairpersons and Robert’s Rules of Order for Use for Reference During Meetings.

Commission drafted document titled “Goals 2023”.

Clare motioned to adjourn; Shara seconded. Jackie submitted her letter of resignation. All present voted aye.

Meeting adjourned at 6:30pm.

Respectfully Submitted,

Sarah Frank, Zoning Secretary