

# Austinburg Township

Zoning Commission Minutes

1 December 2021

## Members:

Shara Parkomaki, Chair  
Clare Polak, Vice-Chair  
Jackie Krysa  
Jeff Piatek  
Phil Miller

*Also Present:*  
*Mrs. Bailey, Resident*  
*Byron Dutton, Trustee Liaison*  
*Rob LaPuh, Zoning Administrator*

Clare opened the meeting at 5:00pm and motioned to approve the November meeting minutes; Phil seconded. Roll call vote:

*Shara - Abstain*

*Jackie - Aye*

*Phil - Aye*

*Clare - Aye*

*Jeff - Aye*

**Minutes approved.**

Clare took roll call:

*Shara - Present*

*Jackie - Present*

*Phil - Present*

*Clare - Present*

*Jeff - Present*

Commission discussed previous resolutions; Sarah will prepare a document for the trustees to sign and for Shara to file at the county recorder's office.

Commission discussed the difficulty of finding the township's website; Sarah will follow up to find out what can be done to make it more accessible by the public.

Commission reviewed and edited drafts to zoning text. Shara questioned the use of the zoning text of Vandalia, Ohio, as a model for Austinburg; Jackie clarified it was the good language and not necessarily all the details that are of potential help. Members reviewed screening vs. buffer zone, the current definition of buffer area, and a potential hedge definition. Ted Seifert suggested referencing green space in Article 8 and the opaque fence next to the school.

Jackie updated Commission on All In Ashtabula County, stating that it will probably be approved at the end of this month. Jackie recommended, once it is approved, that the Commission look at the Austinburg sections and the map at [allinashtabulacounty.org](http://allinashtabulacounty.org)

Shara stated she will reply to Catherine Colgan to go ahead and close the request for advisement.

Sarah will review members' terms to determine expirations.

Shara clarified all boards are directed by the State to now meet in person for discussing and voting on public business.

Phil motioned to adjourn; Jackie seconded. Meeting adjourned at 6:35pm.

Respectfully Submitted,  
Sarah Frank  
Zoning Secretary