

# RECORD OF PROCEEDINGS

Minutes of Austinburg Township

Meeting

Held February 5, 2007

The regular meeting of Austinburg Township held February 5, 2007 was called to order at 7:30pm with the pledge. Trustees Burke, Frank, and Spade were present. Audience present were Ted and Ginny Seifert, Nick Dearing, Sheila Arth, Byron Dutton II, Tom Flanigan, John Beninato, and Ted Wilms.

Res. 627-07 Janie moved to approve the minutes from the previous meeting. Lynn seconded. The roll call vote; Spade, aye. Frank, aye. Burke, aye.

Res. 628-07 Jerry moved to pay the bills as the lawful obligation to the township. Janie seconded. The roll call vote; Burke, aye. Spade, aye. Frank, aye. Janie said she would like to note the fund balances are \$728,733.47.

Barb reported receipts were \$43,697.91. The Sav-A-Lot tax donation came in. Bills totaled \$22,489.38

Barb said Cindy Hejduk asked her to let the Board know the mop bucket in the town hall has been taken, and she has purchased a new one.

Barb said when she arrives at meetings, the trustees can view the invoices at that time if desired. She said she would appreciate it if they would be kept in order. Janie said she has the right to look at them since she is a trustee. Barb stated she disagrees, she has only the same rights to public records as any other person.

Res. 629-07 Jerry moved to accept the Certificate of Estimated Resources from the County Auditor. Janie seconded. The roll call vote; Burke, aye. Frank, aye. Spade, aye. We received a letter from the Auditor accepting our 2007 appropriations.

We received a letter of encumbrance from ODOT for reimbursement of funds spent on materials for the Allen, Forman Rds. detour.

Zoning Administrator John Beninato gave his zoning report. He also reported on well drilling in the township. He and Lynn had spoken on the subject. If the township names a contact person we may be able to be notified by ODNR concerning new drilling.

Res. 630-07 Jerry moved to contact ODNR and get on their list to be notified, with correspondence to be sent to the township office. Lynn seconded. The roll call vote; Spade, aye. Frank, aye. Burke, aye. Lynn will call or write to get on the notification list.

Janie reported she contacted Catherine Colgan at the Prosecutor's office concerning her last letter on the change to the township insurance. Ms. Colgan stated we can enter a HRA plan and she will send a letter on the correct procedure.

Janie said the NAD meeting will be Feb. 7, 2007 at 6:00pm.

Janie said at the Ashtabula Co. Township Association meeting, she was handed a letter from Morgan Twp. inviting us to an open workshop to discuss working with neighboring townships. The meeting will be held Wednesday, Feb. 14 at 8:00pm at the Rock Creek fire hall. Contact Jean Brand to rsvp.

Janie stated she attended the winter conference of the OTA. She gave a summary of classes attended, and was thankful for the opportunity to attend.

Res. 631-07 Janie moved that along with the state travel policy, meals will be reimbursed up to \$30.00 per day without receipts, up to \$40.00 per day with receipts, and the actual cost of conference lodging will be reimbursed. Lynn seconded. The roll call vote; Burke, aye. Spade, aye. Frank, aye.

Jerry reviewed classes he had attended at the winter conference also. He stated we will eventually have to take the 400 and 500 series of the NIMS classes.

Lynn said we received another applicant for zoning positions, and will schedule that interview. She said she would like to convene into executive session after tonight's meeting to discuss the zoning secretary position.

Lynn summarized classes she attended at the conference. As a result of a class she attended regarding adult oriented businesses presented by a planning group, she requested the board review the copy of the State Attorney General opinion on these types of businesses. The group recommended the board adopt this opinion by resolution, but not place it in the zoning text. John Beninato said he did not see how it could be adopted but not placed into the text. The fiscal officer asked if the gentleman presenting the seminar was an attorney. Lynn said he was not. This issue will be reviewed at the next meeting. Lynn will check on this further and report back.

Lynn said the newsletter was mailed Jan. 30.

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Lynn reported on the Water Advisory Board. She gave information on water projects being discussed. When more funding information is available, Larry Meaney said meetings will be scheduled regarding the planned sewer project.

Lynn said she found the winter conference very interesting. She gave a summary of classes she attended.

Lynn stated during the board's work session with Mike Petro, discussion was held on hiring a part time employee for the road crew. The board interviewed Brian Kitchen as a possible part time worker when they interviewed for full time employees last year.

Res.632-07 Jerry moved to hire Brian Kitchen as a part time roadman. Janie seconded. The roll call vote; Burke, aye. Spade, aye. Frank, aye.

Lynn discussed the possibility of funding available for work on Mill Creek Rd. to prevent flooding there in the future.

The fiscal officer asked if the furnace with the cracked heat exchanger should be checked again. Jerry stated the fire dept. can check that.

In audience participation, Ginny Seifert said she is impressed with the work done by the road crew during the bad weather.

Nick Dearing stated he agreed the road crew is doing a very good job.

Byron Dutton asked for the average cost to the township for the trustees to attend the conference. The fiscal officer will get him that information.

Byron said the NAD Auxiliary is providing a pill vial program. Pertinent information is placed in a vial given to citizens, and is then stored in their refrigerator. This information contains allergies, medications taken etc. He stated it would be good to put the program information in the next newsletter.

Ted Seifert inquired about the service agreements on the township furnaces. The furnace with the cracked heat exchanger is not under an agreement. Ted also inquired about discussion on grave markers for deceased fire fighters.

Tom Flanigan from Southeastern Equipment addressed the board. He said he was at the conference, and he brought the board information on used road graders.

John Beninato stated the zoning department is in need of 5 -10 zoning texts to be printed. John also said it would be a good idea if the zoning dept. had more fire proof storage for valuable records. Lynn will get the texts from Office Max.

Ted Wilms stated the fire dept. has installed a Direct TV system for the fire hall. The bill will come to the township. It will be about \$30.00 per month. The fiscal officer said she will check on the levy language to see if it can be paid out of the fire fund. Ted said if not, the dept. can take care of the bill.

Ted stated the dept. is not interested in the grave markers for the firemen. It would be too hard to keep up with.

Ted said the bands on the radios in the trucks may have to be changed. The fire dept. will check the furnace.

Res. 633-07 Lynn moved to convene into executive session as per ORC 121.22 for the purpose of hiring a zoning secretary. It is 9:15pm. Jerry seconded. The roll call vote; Spade, aye. Frank, aye. Burke, aye.

The regular meeting reconvened at 9:23pm. Lynn stated applications for zoning secretary were reviewed.

Res. 634-07 Jerry moved to hire Jeanette Guris as secretary at a rate of \$35.00 per meeting. She is to take minutes, type, and do paperwork as needed. Janie seconded. The roll; Burke, aye. Frank, aye. Spade, aye.

Res. 635-07 Jerry moved to place Renee Dibble as back up should Jeanette Guris turn the position down. Janie seconded. The roll call; Spade, aye. Frank, aye. Burke, aye.

Res. 636-07 At 9:35, Lynn moved to adjourn the regular meeting. Janie seconded.

*Barbara Schaub*  
*Jerry Frank*  
*Janie Spade*