

# Austinburg Township

Zoning Commission Minutes

29 June 2021

## Members Present:

Shara Parkomaki, Chair  
Clare Polak, Vice-Chair  
Jackie Krysa  
Jeff Piatek  
Phil Miller

*Also Present:*  
*Byron Dutton, Trustee Liaison*

## Handouts: 6-23-21 Minutes

Shara opened the meeting at 5pm. Shara asked if anyone wanted the County Planning Commission's decision to be read aloud; no one requested it. Phil motioned to accept the Planning Commission's action on case #2021-009; Jeff seconded.

Jackie suggested Chair ask for discussion. Shara asked if there is any discussion. Jeff declined. Phil declined. Clare stated she had items to discuss but not relevant to this motion. Shara took roll call vote:

<i>Shara - Aye</i>	<i>Jackie - Nay</i>	<i>Phil - Aye</i>
<i>Clare - Aye</i>	<i>Jeff - Aye</i>	

Motion carried. Shara referred to the Amendments Timeline Worksheet and asked members if public hearing should remain at July 19; Commission agreed. Byron added that Trustees can then review the issue that night.

Commission discussed how to document the public hearing and agreed to audio record it with the Secretary transcribing it.

Commission reviewed tasks to complete. Secretary already confirmed the townhall availability and will notify the public, including mail party notices, publish legal notice, and order signs.

Clare asked, if Commission votes for 1 parcel to be zoned 1 way and the other differently, will it all get sent all the way back to the County Planning Commission? Shara answered that Commission can vote on it any direction it likes but that she thinks Commission should vote on it in front of the public. Jackie reminded members that no one has to take the recommendation.

Jackie stated that she had received the Prosecutor's ruling from Jake Brand, Director of County Planning Commission, saying that any member is allowed to vote on their own township's issues. Jackie distributed and reviewed zoning resources, including portions on ex parte, conflict of interest, Robert's Rules, and economic development in rust belt communities.

Clare motioned to adjourn; Jeff seconded. Roll call vote:

<i>Shara - Aye</i>	<i>Jackie - Nay</i>	<i>Phil - Aye</i>
<i>Clare - Aye</i>	<i>Jeff - Aye</i>	

Meeting adjourned at 5:50pm.

Respectfully Submitted,

Sarah Frank  
Zoning Secretary