

RECORD OF PROCEEDINGS

Minutes of

Austinburg Township

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held February 19, 20 19

The regular of the Austinburg Township Board of Trustees opened at 7:30pm. Residents in attendance included Kanda and Brian O'Dell, John Beninato, Rob Lapuh, Mike Kovacic, Mike Brail.

Res. 14-19 John moved to accept the minutes as written, Jerry seconded. The roll; Burke, aye. Dutton, yes. Kusar, aye.

Res. 15-19 John moved to pay the bills, Jerry seconded. The roll; Burke, aye. Dutton, absent. Kusar, aye.

Bills were \$37,549.06 and Receipts were \$2,730.86.

The Fiscal Officer received an email from OTARMA asking for a Township representative to be available on Tuesday, February 26th at 2pm for an appraisal of onsite buildings valued over \$50,000. Mike Petro will be the contact for this visit.

The County Engineer needs two Trustees to attend the Ashtabula County Township Association Meeting Thursday, February 21st to sign the Road Mileage Certificate. **Res. 16-19** John moved to transfer \$5,000 from the General Fund to the Zoning Fund, Jerry seconded. The roll; Burke, aye. Dutton, aye. Kusar, aye.

John Beninato issued a permit to a new hotel location on the Southern side of Route 90 and spoke with several local businesses regarding permits.

Canter's Classic Lawn Care Inc. submitted a 2 year quote for lawncare. The bid however did not include spraying. **Res. 17-19** Jerry moved to hire Canter's Classic Lawncare for 2 years at \$15,750 per year, John seconded. The roll; Burke, aye. Dutton, aye. Kusar, aye.

Byron shared that Shara Parkomaki is a good candidate. **Res. 18-19** Byron moved to appoint Shara Parkomaki as a Zoning Board Member effective immediately, John seconded. The roll; Burke, aye. Dutton, aye. Kusar, aye.

Byron spoke with Mark Cole on Orchard Drive who had worked with the Township on a permanent easement for drainage improvements. The property owners appeared agreeable to \$2,500 for the agreement. The County Engineer's Office is drawing up a contract.

Jerry discussed the upcoming OPWC project on Forman Road which has not been officially awarded but is likely to be granted to the Township. Byron had questions over the culvert replacements to be performed by the County Engineer's Office. John Kusar asked Jerry to get drawings for the culverts.

Res. 19-19 John moved to provide a 12 yard dumpster, 3 portable restrooms for Saturday and Sunday, an electrician to get the permit and hook up, and For Austinburg Country 23-25 of August, Byron seconded. The roll; Burke, aye. Dutton, aye. Kusar, aye.

Res. 20-19 John moved to hire Dan Gildersleeve to pull the permits and provide hookups for electricity for Country Days, Byron seconded. The roll; Burke, aye. Dutton, aye. Kusar, aye.

John would like to have a bulk 500 gallon gasoline tank at the Road Garage for the new truck. He would like to bid out for Diesel and Gasoline but the Township can purchase the tank.

Res. 21-19 John moved to bid out #8 Limestone, or the equivalent- from 500 to 2800 tons, #57 and #67 Limestone or the equivalent- from 500 to 2500 tons, #411/304 Limestone, or the equivalent- from 500 to 2800 tons, Washed Pea Gravel- from 500 to 2000 tons, Screened Asphalt Grindings- up to 2500 tons, #304 and #411 recycled concrete- up to 2500 tons, #8 and #57 Air-Dried Slag- up to 2500 tons. Cold Patch, per ton delivered to garage for calendar year 2019. Asphalt, per ton, most current ODOT specifications, #302, #402, #404, and Tack material, FOB plant. Stone to be delivered at township garage. Bids will be opened at 7pm March 18th, 2019, Byron seconded. The roll; Burke, aye. Dutton, aye. Kusar, aye.

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Austinburg Township

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 1014E

Held _____ February 19, _____ 20 _____ 19

Res. 22-19 John moved to receive sealed bids on between 20,000 and 90,000 gallons of AEP and CRS2 applied with applicator truck. The Trustees will also receive sealed bids on between 20,000 and 90,000 gallons of CRS2, price to include application, computerized spreaders, roller, and broom. Bids will be opened at 7pm March 18th, 2019, Jerry seconded. The roll; Burke, aye. Dutton, aye. Kusar, aye.

The Fiscal Officer requested the Board of Trustees formally appoint Kanda O'Dell to begin her term of office March 1, 2019. **Res. 23-19** John moved to appoint Kanda O'Dell to complete the unexpired term of Fiscal Officer David Thomas effective March 1, 2019 ending March 31st, 2020, Jerry seconded. The roll; Burke, aye. Dutton, aye. Kusar, aye. **Res. 24-19** John moved to authorize Kanda O'Dell as a signer or contact onto all Township accounts including but not limited to Andover Bank, UAN System, the VISA Credit Card as a Business Officer, Letterhead, and all other accounts removing Fiscal Officer David Thomas and/or all previous fiscal officers. Byron seconded. The roll; Burke, aye. Dutton, aye. Kusar, aye.

John Kusar shared that last Monday he and Mike visited the Road Grater in Union Township. He said it was good shape but the equipment was too small for our township needs. Byron asked about putting an ad in the Ohio Township News for a grater.

Resident Brail asked about the Boat ramp at Tote Road Park. The Board shared that there is a plan in place to seek grant funding to improve the ramp. The Township would do the parking lot but would need assistance for the ramp from ODNR.

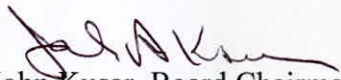
John Kusar stated that Pete Haas is in the process of replacing a new door in the Townhall. **Res. 25-19** John moved to hire Pete Haas for 2019 for \$70 an hour for improvements and maintenance in the Township, Byron seconded. The roll; Burke, aye. Dutton, aye. Kusar, aye.

Kanda shared that Bill Wilms is meeting with the Geneva School system for an update on the drill process. The Township is on the sheriff calling system.

Res. 26-19 John moved to adjourn the meeting at 8:19pm, Byron seconded. The roll; Burke, aye. Dutton, aye. Kusar, aye.



David Thomas, Fiscal Officer



John Kusar, Board Chairman