

# RECORD OF PROCEEDINGS

Minutes of

Austinburg Township

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held DEC 30 2015

The Year End meeting of Austinburg Township held December 30, 2015 was called to order at 7:00pm. Present were Trustees Burke, Kusar, Dutton, Ted Seifert, Les Lane, Ted Wilms, Chris Price, Bill Wilms, David Thomas, and Mike Petro.

Res. 148-15 Jerry moved to accept the minutes of the previous meeting as written. John seconded. The roll call vote; Dutton, aye. Burke, aye. Kusar, aye.

Res. 149-15 John moved to pay the township bills. Jerry seconded. The roll; Burke, aye. Kusar, aye. Dutton, aye.

Receipts were \$5,361.31. Bills were \$15,573.87.

Res. 150-15 Jerry moved to accept Temporary Appropriations as submitted by the fiscal officer in the amount of \$1,215,170.00. John seconded. The roll; Dutton, aye. Kusar, aye. Burke, aye.

In correspondence, an easement agreement from Koski Co. was received. The board will review and discuss at a later date.

Jerry called the meeting of the Fire Dependency Board to order. Ted Seifert indicated the Dependency Board has no families being taken care of at this time. With no other business to discuss by the board, Ted moved to adjourn this meeting. Jerry seconded.

The Records Commission meeting was called to order. Discussion was held concerning the boxes of old invoices currently stored above the office. The fiscal officer recommended the board dispose of old financial records if needed, once past the township retention schedule.

Res. 151-15 Byron moved the township dispose of financial records past audit as per the retention schedule, as recommended by the fiscal officer. These consist of invoices and payment check stubs. John seconded. The roll; Burke, aye. Dutton, aye. Kusar, aye.

Chief Bill Wilms gave his Fire Dept. report. Discussion was held on a paid fire Inspector for the department; updating pagers; a new fire station levy.

Bill also gave a cemetery report. He would like a snow blower and computer to begin using UAN cemetery software.

John Beninato gave his year-end zoning report to the board. He will assemble new computer prices for the township by the end of January. He will look at 2 desktops and 1 laptop for pricing. He stated the zoning map will need to be certified after the first of the year. Ted Seifert added that the zoning text books are not identical. This needs to be corrected. Ted also stated the zoning boards are in need of a secretary to take minutes and type the amendments as needed.

Res. 152-15 John moved to allow Ted to advertise for a zoning secretary at \$12.00 per hour on the bulletin board at Shannon's. Byron seconded. The roll call vote; Dutton, aye. Kusar, aye. Burke, aye, but would rather have a more specific description of payment contained in the ad.

Mike Petro gave his road report. Pete stated some road work is essential to be completed in 2016. Some roads may be lost if work is not done on them.

Res. 153-15 John moved to convene an Executive Session at 8:30pm to discuss personnel compensation. Trustees, the fiscal officer, and David Thomas, fiscal officer elect are to be in attendance. Byron seconded. The roll; Kusar, aye. Dutton, aye. Burke, aye.

Res. 154-15 John moved to come out of Executive Session at 9:20pm and re-convene the regular meeting. Byron seconded. The roll; Burke, aye. Dutton, aye. Kusar, aye.

Res. 155-15 John moved that Mike Petro, John Luban, and Bill Wilms receive a pay increase of 40 cents per hour. John Beninato receive a \$15.00 per month pay increase, and Cindy Hejduk receive a \$10.00 per month pay increase. Byron seconded. The roll; Kusar, aye. Dutton, aye. Burke, aye.

Res. 156-15 At 9:25 John moved to adjourn the meeting. Jerry seconded, meeting adjourned.

*Barbara Schach*