

# RECORD OF PROCEEDINGS

Minutes of Austinburg Twp.

Meeting

Held March 2,

2009

The regular meeting of Austinburg Township held March 2, 2009 was called to order at 7:30pm. Trustees Burke, Kusar, and Spade were present. Audience present were Cher Gilson, Ginny Seifert, and Winnie Cerbin.

Res. 1113-09 Janie moved to approve the minutes from the previous meeting as written and waive the reading. Jerry seconded. The roll; Kusar, aye. Burke, aye. Spade, aye.

Res. 1114-09 John moved to pay the bills as the lawful obligation to the township. Jerry seconded. The roll; Spade, aye. Burke, aye. Kusar, aye.

Road Supervisor Mike Petro gave his department report. He addressed prices on a new mowing tractor received from Bortnick. He stated he would maybe add a snow blower for snow removal in the cemeteries. Pete discussed pricing on a Mig Welder for the shop, and stated the 84 Mack is experiencing problems. There are trees in the park that need wooded out, and Bill Wilms asked Pete to let the trustees know that trees in Mechanicsville Cemetery need to come down. Also needed is a new metal detector for locating pins in the cemeteries. Jerry stated he did the preliminary work to apply for stimulus funds for the tractor, garage insulation, and truck purchase.

The fiscal officer reported the office phones were out, the phone company contacted. A repair was made to the line, they said it might have been pulled down by a vehicle.

Receipts were \$13,146.48. Bills totaled \$14,617.23.

In correspondence, Time Warner sent a notice the township would need to send a request for a Video Service Provider fee to continue receiving franchise fees.

The OPWC Project agreement paperwork was received.

Notice of Tax Incentive meeting to be held on March 9, 2009.

A response from Catherine Colgan on personnel policies was received. She indicated that the township is not under the FMLA because we have fewer than 50 employees. She also indicated that all leaves of absence are unpaid according to existing personnel policies.

Res. 1115-09 John moved to request the VSP fees in the amount of 5% from Time Warner Cable. These would not include advertising fees if doing so would increase customer rates. Jerry seconded. The roll; Burke, aye. Spade, aye. Kusar, aye.

Res. 1116-09 Janie moved to send in the request for an advance of Memorial Day expenses in the amount of \$100.00. The request is sent to the County Commissioners. Jerry seconded. The roll; Kusar, aye. Spade, aye. Burke, aye.

John Beninato gave his zoning report at this time.

John Kusar reported he spoke with Larry Meaney and Larry has not heard anything about the sewer designs. The \$700,000.00 appropriation applied for, should be re-applied for in the 2010 appropriation budget.

John asked when our clean up day will be. Janie stated she will check with the county on their clean up date, and we usually have it on the same date.

John asked newsletter articles be turned in by Friday, March 6.

Res. 1117-09 Janie moved to have a clean up day on the same date as the county. John seconded. The roll call vote; Burke, aye. Kusar, aye. Spade, aye.

Res. 1118-09 John moved to advertise for clean up day, with specs to be the same as last year, to be opened on April 6, 2009 at 7:00pm. Janie seconded. The roll; Burke, aye. Kusar, aye. Spade, aye.

Res. 1119-09 John moved to advertise for our stone and road materials, specs as last year with the exception of #8 stone. This will be raised to between 500 and 3500 tons. Bids to be opened at 7:00pm on April 6, 2009. Jerry seconded. The roll; Spade, aye. Kusar, aye. Burke, aye.

Janie reported the NAD Board meeting will be held March 4 at 6:00pm in the NAD building.

Janie stated she spoke with UAN at the conference about a cemetery program they have available. It is a stand alone program, with instruction, at no cost to the township.

Res. 1120-09 Janie moved to request the cemetery program for sexton Bill Wilms. It can be installed on the second office computer or at the road garage using the old zoning computer. John seconded. The roll call vote; Kusar, aye. Spade, aye. Burke, aye.

Res. 1121-09 Janie moved a letter be sent to Janet Discher, indicating the trustees approve RTS Co. request for a five year, 60% tax abatement on their new building. Geneva Schools

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and the ACJVS have also approved the request. Jerry seconded. The roll; Kusar, aye. Spade, aye. Burke, aye.

Jerry stated he would like to submit an OPWC application this year to continue the work on Forman Rd.

Jerry reported Tim Martin will work up a blueprint for moving ditches back and grade work on Pelton Rd., north from the freeway.

Jerry said the electrician will furnish a price to hook the generator/ welder in the garage to power the garage when needed. He will also get prices for hook up from the town hall to the fire dept. generator, to power the town hall when necessary.

Jerry said we have the permit for the sign in front of the town hall, at a cost of \$103.00.

Jerry went over quotes for preliminary work for the insulation and ceiling in the road garage he received from various companies. Jerry will check on this further. The board discussed heating options for the garage.

Cindy Hejduk had brought in suggested fees for town hall rentals for board input. Discussion was held on these fees.

Res. 1122-09 John moved the fee for family parties/ funerals for residents is \$25.00, and \$50.00 for non-residents. Clean up deposit will be \$50.00. Janie seconded. The roll; Kusar, aye. Spade, aye. Burke, no.

Res. 1123-09 With no other business to come before the board, Janie moved to adjourn. Jerry seconded, meeting adjourned at 9:15pm.

*Jerry Burke*  
*Board Chairman*

*Barbara Schaub*