

RECORD OF PROCEEDINGS

Minutes of Austinburg Township

Meeting

Held January 5,

2009

The January 5, 2009 meeting of Austinburg Township was called to order at 7:30pm. Trustees Burke, Kusar, and Spade were present. Also present were Ginny, Ted Seifert, David Thomas, Bill Thomas, and Diane Mongenel.

No bills or payroll were processed at this time due to year end.

Res. 1068-09 John Kusar moved Jerry be trustee Chairman for 2009. He stated Jerry is retired and able to attend to township needs, and has done a good job as Chairman this year. Jerry seconded. The roll call; Burke, aye. Spade, aye. Kusar, aye.

Res. 1069-09 John moved to approve the minutes from the previous meeting as written. Janie seconded. The roll call vote; Kusar, aye. Burke, aye. Spade, aye.

Correspondence; the road mileage certification was received from the County Engineer's office. The township road mileage is 30.92 miles.

A bid for mowing was received from C&G Landscaping. It will be kept on file until the spring.

Res. 1070-09 John moved Janie be Trustee Vice-Chair for 2009. Jerry seconded. The roll; Burke, aye. Spade, aye. Kusar, aye.

Res. 1071-09 Janie moved the trustees remain in the same liaison positions, John is newsletter and zoning. Jerry is roads, cemeteries, and buildings, Janie is fire dept., park, and NAD. Jerry seconded. The roll; Kusar, aye. Spade, aye. Burke, aye.

Res. 1072-09 Jerry moved township meetings be held the first and third Mondays of each month, in the case of legal holidays, the meeting will be held the following Tuesday. John seconded. The roll call; Spade, aye. Burke, aye. Kusar, aye.

Res. 1073-09 Jerry moved to retain John Beninato as Zoning Administrator. Janie seconded. The roll; Kusar, aye. Burke, aye. Spade, aye.

Res. 1074-09 Jerry moved to retain Cindy Hejduk as town hall custodian. John seconded. The roll; Burke, aye. Spade, aye. Kusar, aye.

Jerry stated he believes the work rules need to be looked at. He would like a work session so the trustees can review them. He would like to address the work hours for winter. John stated he would like to look at a policy of who would be in charge during the road supervisor's absence.

Res. 1075-09 Jerry moved to retain the work rules with the work week starting 12:01 Monday to midnight Sunday, rules to be revisited at a trustee work session. John seconded. The roll; Burke, aye. Spade, aye. Kusar, aye.

Res. 1076-09 Janie moved to reimburse the actual cost of lodging, meals with receipts up to \$50.00 and IRS rates for mileage, as township travel policy. John seconded. The roll; Kusar, aye. Spade, aye. Burke, aye.

Res. 1077-09 John moved to keep the fees for cemeteries, zoning, and town hall rentals, to be reviewed as needed. Janie seconded. The roll; Burke, aye. Kusar, aye. Spade, aye.

Res. 1078-09 Jerry moved to retain Bill Wilms as Fire Chief. John seconded. The roll; Spade, aye. Kusar, aye. Burke, aye.

Res. 1079-09 Janie moved to retain Sarah Masek as zoning secretary. John seconded. The roll call vote; Kusar, aye. Burke, aye. Spade, aye.

Janie stated she would like to increase the roadmen's wages by 3%. Discussion was held on the gap between the employees' wages getting wider. There should be a level to work from. Janie said she figured it out that the raises at 3% would cost the township about \$3,000.00. Scott would receive .43, Bill would receive .45. Pete would receive .53. John said we should come up with a base wage and give 3% on the base.

Res. 1080-09 Jerry moved to adjourn the regular meeting and go into executive session to discuss personnel compensation. John seconded. The roll call vote; Spade, aye. Kusar, aye. Burke, aye.

Res. 1081-09 John moved to come out of executive session and reconvene the regular meeting. Jerry seconded. The roll call; Spade, aye. Kusar, aye. Burke, aye.

Res. 1082-09 Janie moved to give the roadmen 3% raises. Pete will get 53 cents. Bill will get 45 cents. Scott will get 43 cents. John seconded. The roll; Burke, aye. Spade, aye. Kusar, aye.

Janie addressed the placement of zoning board members. John stated he would like to get together and discuss all applicants. Discussion was held on the placement of members, both

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vacant seats and expired zoning terms. John stated he would set up a session to discuss placing people on the boards. He will call all applicants and set up interviews with them.

Res. 1083-09 John moved to schedule an interview session to speak to the zoning applicants. Spots will be filled after that. The session will be Monday, January 12 at 7:00pm. John will contact applicants and members with expiring terms. Jerry seconded. The roll; Spade, aye. Burke, aye. Kusar, aye.

Res. 1084-09 Jerry moved to re-certify the township zoning maps. Janie seconded. The roll; Kusar, aye Spade, aye. Burke, aye.

Res. 1085-09 Jerry moved to approve the 2009 temporary appropriations at \$1,265,034.00. Janie seconded. The roll; Kusar, aye. Spade, aye. Burke, aye.

Res. 1086-09 Janie moved the elected township officials be paid on salary basis. John seconded. The roll; Spade, aye. Burke, aye. Kusar, aye.

Res. 1087-09 Janie moved the township continue to provide HRA health coverage. John seconded. The roll call; Burke, aye. Kusar, aye. Spade, aye.

John reported he spoke with Ray Shaughnesy, and Ray has contacted Larry Meany about his road frontage.

John stated he has been told some residents in the Eagleville area are not getting the newsletter. Marcy will check addresses.

Janie reported the NAD meeting is 6:00pm on Wednesday.

Jerry reported the old Mack may need a tune-up. It may cost about \$800.00- \$1,000.00.

Jerry said the road garage door opener is no longer working. A new one is needed. It will run about \$800.00.

Jerry has spoken to two contractors about the dropped ceiling in the road garage. The prints for the garage will be helpful when looking at getting these estimates.

John Beninato gave a zoning report. He stated he would like the trustees to review the fees. The township is shorting itself with fees now that zoning members are paid for expenses of attending meetings, plus advertising costs. John discussed reinstating fees for swimming pools, as well as disposing of the old zoning computer.

Res. 1088-09 As Records Commission Chair, Jerry moved no records be disposed of at this time as per the fiscal officer's recommendation. Janie seconded. The roll; Kusar, aye. Burke, aye. Spade, aye.

In audience participation, Diane Mongenel asked if the interview session for zoning positions will be open. John stated they are.

John inquired about the crack in the furnace heat exchanger. Jerry stated they are coming to inspect on Jan. 20. John stated Jerry could ask them about a gas furnace for the road garage.

Res. 1089-09 Janie moved to adjourn the meeting. John seconded. The meeting ended at 8:30pm.

Heald Burke

Board Chairman

Barbara Schaub