

RECORD OF PROCEEDINGS

Minutes of Austinburg Township

Meeting

Held February 4, 2008

The regular meeting of Austinburg Township held February 4, 2008 was called to order at 7:30pm by Chair Jerry Burke. Trustees Kusar and Spade were present. Audience present; Janice Dutton, Byron Dutton, Diane Mongenel, Marcy Hejduk, Molly Smith, Shelley Hejduk, Nelson Hejduk, Winnie Cerbin, Dave and Marcie Turk, Ginny and Ted Seifert, Kate Cowles Shermin, Dave Irons, and Joe Hejduk Jr.

Res. 874-08 John moved to approve the minutes from the Jan.22, 2008 meeting as presented. Jerry seconded. The roll call vote; Kusar, aye. Spade, abstain. Burke, aye.

Res. 875-08 Janie moved to pay the bills as the lawful obligation to the township. John seconded. The roll call vote; Burke, aye. Kusar, aye. Spade, aye.

Receipts totaled \$29,980.89. Bills totaled \$17,778.92.

In correspondence we received two applications for the advertised zoning positions. A letter from County Auditor Roger Corlette certifying that our appropriations submitted do not exceed the total of available resources. The Certificate of Estimated Resources was also received.

Res. 876-08 Janie moved to accept the Certificate of Estimated Resources sent from the County Auditor's office. A copy is available in the file. John seconded. The roll call vote; Burke, aye. Spade, aye. Kusar, aye.

The township received notification of the County Planning Dept. action regarding the replat of sub-lots 6 and 7 of Fairwinds Development.

ODOT sent a letter notifying the trustees of a meeting to be held on February 6, 2008 regarding the construction rehab to be done on the bridges over I90 on Rt. 46 and Sexton Rd.

The County Engineer sent forms to be signed and returned to indicate the speed limit on Dadeyville Rd. is now 40mph. Speed limit signs are to be installed before forms are signed.

Res. 877-08 Jerry moved to renew the township's subscription to the Planning Journal. Janie seconded. The roll; Kusar, aye. Spade, aye. Burke, aye.

John stated the Zoning Boards should be sure to make town hall custodian Cindy Hejduk aware of their meeting schedules so no conflict with town hall rentals occurs.

John addressed the previously discussed letter to the Prosecutor which asks his opinion on the matter of who should collect fees and applications for zoning text changes. John stated a letter from Albert Dispenza dated April 28, 2005 clearly states the Zoning Administrator may act as an agent of the Zoning Commission and therefore collect money and applications. Jerry said that the time table starts when John Beninato turns over fee and application for changes to the Zoning Commission. Jerry added that there are set hours held by the Zoning Administrator, making it more convenient for applicants to turn in material. Janie asked if the board is appointing John Beninato as the Commission's agent. John Kusar stated this issue came up at the last meeting, with discussion on who should accept these fees and applications. Janie stated that she believes it would be good to get an opinion from the County Prosecutor anyway.

Res.878-08 John moved to send the board's questions on this matter and a copy of the letter from Albert Dispenza to the Prosecutor for his opinion. Janie seconded. The roll call; Burke, aye. Kusar, aye. Spade, aye.

John reported Larry Meaney called to inform him of a meeting Thursday, Feb. 7 at 10:00am in the Commissioner's meeting room. The meeting involves the vacuum sewer system option, and will have representatives from Airvac, CT Consultants, Trustees, Commissioners, Dept. of Environmental Services, and the public is invited.

John said Commissioner Moroski contacted him about the possibility of a JEDD program with Geneva city. Jerry stated he believes the only one to benefit from such a program is Geneva. Janie stated she thinks it should not be dismissed, and is worth exploring. John said he doesn't agree with raising taxes to our residents. He also believes the meeting with Joe Mayernick on the issue, should be held at a public meeting. John will speak with Joe Mayernick and Commissioner Moroski about it.

Regarding the township newsletter, John said he would like to do a mailing the first of April. Articles are needed by March meeting. Marcy Hejduk has offered to help with the newsletter. Janie stated the newsletter has definite rules to be followed, and is reviewed by the trustees before mailing. Janie stated only certain things are allowed to be contained in a township newsletter.

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John Beninato gave his zoning report. A copy is available in the township files. Jerry stated he has given John information he received at the OTA conference on problem properties. John addressed certified letters that are sent to residents. A party is still liable for his/her responsibilities even if they refuse to sign for a certified letter.

Janie reported the NAD meeting is this Wednesday, Feb. 6.

Janie said she invited Senator Capri Cafaro to the legislative breakfast held at the OTA conference. Senator Cafaro attended and spoke on the Austinburg sewer system as one of her priority issues.

Janie stated Albert Dispenza contacted her regarding a meeting on Feb 6, 2008 at 10:00am in the Commissioners meeting room. This meeting is in regards to a Waste Management expansion proposal.

Janie said she would like to see the township appropriate some money for comprehensive planning.

Janie received an e-mail from Kim Jaster stating she is ready for a post audit meeting. Wednesday, Feb. 13 at 4:00pm in the town hall office will work for everyone. Barb will let Kim know the date and time.

Janie addressed the issue of a two week pay period. She believes this is something we should consider. Jerry stated we need a meeting to approve expenditures, and a two week pay would require a meeting every week at times. Janie disagreed, saying a meeting is not necessary to approve payroll every time. Jerry said he spoke with Wanda Carter, and Bob Hincok of the AOS office at the OTA conference, and they informed him we definitely do need a meeting each time we approve expenditures. Jerry stated the roadmen knew the pay schedule when they took the job. John Kusar said he has spoken to Bill and Pete, and they stated they have no problem with the pay schedule as long as they know when they will get a check.

Jerry stated he received the information from the county on the income survey results. It is a copy for the township file. It indicates the median income is \$35,842.00

Jerry reported on a new snow plow that has been discussed. He said we could pick one up between now and next winter. He saw some at the conference that would work for us.

Jerry mentioned the building for housing equipment. He has looked into the greenhouse type of building. Janie stated the board should keep county building specs in mind, as this would be a commercial building.

Jerry said he spoke with architects who design township town halls and fire halls at the OTA conference. He was given a cost estimate of \$75.00 sq. ft. for a good building.

Jerry stated the fire proof cabinet for zoning is in.

Jerry stated Dan Claypool contacted him about a meeting with Saybrook, Austinburg, and ODOT to discuss problems with the I90 corridor.

Res.879-08 Jerry moved to rescind the previous resolution regarding the spending of \$2,000.00 on repeater towers for the south county area. Nothing ever came of that issue. Janie seconded. The roll call vote; Kusar, aye. Spade, aye. Burke, aye.

Res. 880-08 Janie moved to approve the 2008 appropriations as permanent. The total is \$1,261,483.50. Jerry seconded. The roll call vote; Spade, aye. Kusar, aye. Burke, aye.

Jerry said he has some recommendations from Pete on materials to delete when we bid our stone and emulsions. Janie said we could still bid those even if we should decide not to use them.

Res. 881-08 Jerry moved to advertise for bids on stone and emulsions, cold patch and asphalt, with the bid opening meeting held on March 17, 2008 at 7:00pm. Janie seconded. The roll; Kusar, aye. Burke, aye. Spade, aye.

The trustees will have a work session to discuss zoning applications on Monday, Feb. 11, 2008 at 7:30pm.

In audience participation, Ted Seifert asked if the supports for the town hall have been done yet. They are not done. Ted stated Gary Timonere from Saybrook contacted him about a meeting. No date is set.

Winnie Cerbin asked the trustees to check out a blue trailer that has been pulled in on the Sidley property off Clay St.

Byron Dutton recommended the trustees review Al Dispenza's Corridor Plan that was

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written in 2000. He said it was never really approved or rejected. Byron said the board should look at it and make a decision about it.

Gene Mongenel inquired if the defibrillators have been purchased. Janie stated they have and one is in place in the town hall. The road garage also has one. Janie stated the roadmen are going for training on the use of the defibrillators tomorrow morning at 8:00 to noon at NAD. Janie stated NAD has classes available all the time.

Res. 882-08 Jerry moved to adjourn the meeting. Janie seconded. The meeting adjourned at 8:45pm.

Barbara Schaub

Janie Spade
JAN
Jerry Burke